

**NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, AUGUST 25, 2014  
6:00 P.M.  
MINUTES**

- A. Call to Order: Mr. MacDonald called the meeting to order at 6:00 pm.
- B. Roll Call: Mr. Hansen called the roll.

**PRESENT**

Michael Brown, Sr.  
James Perloff  
Scott McCracken  
Shannon Feltwell  
Laura Stefankiewicz  
Ronald Golden  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

**ABSENT**

Charles Burns

**Also in Attendance**

Michael Buccialia, Superintendent  
John Hansen, Board Secretary/School Business Administrator  
Peter Tourison, Solicitor

- C. Flag Salute: Mr. MacDonald lead the salute to the flag.
- D. Open Public Meetings Law: Mr. Hansen read the following into minutes.  
The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on January 6th, 2014 and posted on the Municipal Clerk's Office bulletin board and published in the Wildwood Leader on January 9<sup>th</sup>, 2014.
- E. Approval of transfer of funds: **2013/2014 School Year - June 30, 2014**  
FROM:  
4-11-000-100-565-00-0000 Tuition to County Spec Serv School Dist <\$ 400>  
4-11-190-100-610-00-0008 General Supplies - Other < 9,000>  

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<\$ 9,400>

August 25, 2014

TO:		
4-11-000-100-566-00-0000 Tuition to Pvt School Handicapped	\$	400
4-11-000-270-518-00-0000 Transportation-Spec. Services		8,000
4-11-000-261-420-0000 Allow Maint. - Repair & Maintenance		1,000
		<hr/>
	\$	9,400

Approval of transfer of funds: **2014/2015 School Year**

FROM:		
5-11-000-218-320-00-0000 Purchased Professional - Educ. Services	<	3,000>
5-11-402-100-800-00-0000 Athletics - Other Objects	<	2,000>
		<hr/>
	<\$	5,000>

TO:		
5-11-000-213-600-00-0000 Supplies & Materials		3,000
5-11-402-100-600-00-0000 Athletics - Supplies & Materials		2,000
		<hr/>
	\$	5,000

F. Approval of Minutes:

**Closed Sessions: March 24, 2014, April 28, 2014, May 5, 2014,  
and June 9th, 2014**

**Special Meeting: May 5, 2014**

**Regular: May 19, 2014 and June 23, 2014**

**Worksession: June 9th, 2014**

G. Approval of financial statements as of **June 30th, 2014**, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF 06/30/14

On a motion made by Mrs. Zampirri and seconded by Mr. Flanagan, the board unanimously approved the Secretary and Treasurer's Report for 06/30/14 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 06/30/14 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President: \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 06/30/14 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June, 2014.

John J. Hansen, Secretary \_\_\_\_\_

- H. Approval of bill list: **2013-2014 School Year ~to June 30th, 2014 and 2014-2015 from July 1st, 2014 to July 28th, 2014 & July 28th, 2014-August 25, 2014.**  
(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion on E. F. G. & H**

**Motion:** Zampirri

**Second:** Flanagan

**Voting Yes:**

James Perloff  
Laura Stefankiewicz  
Ronald Golden  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

Brown, McCracken and Feltwell arrived after the vote.

- I. NWEA activity report: None

**II. REPORTS\*\***

- A. Board President:

Mr. MacDonald introduced a parent of a student to address the board relative to the education and special needs of her child. The parent talked about the education that was received by her child at Special Services and aides who assisted the student. The parent stated that her child had recently made progress with the aides who had been employed. Stated that they had filed for "Due Process" procedure and the process had commenced. She wanted the board to know about the situation.

- B. Administration reports:

Superintendent: Mr. Buccialia commented on the agenda items.

Business Administrator: Mr. Hansen commented on the agenda items.

- C. Public discussion of agenda items

**III. BUSINESS\*\***

- A. Personnel

1. On the recommendation of the Superintendent and with the approval of the Personnel Committee, to appoint Michael DeMayo to the position of Custodial Maintenance and advance to Step 5 on the salary guide (\$32,900) effective 07/01/2014.

2. On the recommendation of the Superintendent and with the approval of the Personnel Committee, to appoint Kelsey Greene to the Middle School Language Arts position. The salary will be the first step + 15 credits (\$52,185).
3. On the recommendation of the Superintendent and with the approval of the Personnel Committee, to use current aides Joshua Conlow (100 %-IDEA Grant Funds) and Lenore Cook as in-class support teachers, four (4) periods a day in the fifth grade. They will be paid on the teacher's salary scale for those periods.
4. On the recommendation of the Superintendent, to approve using current aide Christina Kobielnik as an in-class support teacher for up to four (4) periods a day in the eighth grade. She will be paid on the teacher's salary scale for those periods. {Time as aide is IDEA Grant Funds}.
5. On the recommendation of the Superintendent and School Business Administrator, to approve NP hourly and salary for Non Public Positions for the 2014-2015 school year:  
NP Nursing:  
Linda Bischoff  
Salary==\$26,746.30  
FICA==\$2,046.09  
DCRP==\$802.39  
DCRP==\$280.94 {insurance}  
NP Auxiliary  
Jennifer Flud \$21.50+ FICA/DCRP  
  
NP IDEA~100%  
Lisa Murphy \$14.80 +FICA/DCRP  
Cheryl Nolan \$15.50 +FICA/DCRP
6. On the recommendation of the Superintendent, to approve Jenna Comly for a full-time Aide position. Her responsibilities will include Media Center coverage (This coverage will allow Megan Farrell to be a technology coach in conjunction with the NCLB Title IIA Grant) and in the primary special needs class.
7. On the recommendation of the Superintendent, to approve Samantha Filangieri as a part-time One-on-One Aide for a 5<sup>th</sup> grade student.
8. On the recommendation of the Superintendent, to approve Fabio Pawlus as the 5<sup>th</sup> – 8<sup>th</sup> grade Physical Education substitute teacher for the first marking period of the 2014 – 2015 school year.

B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, to approve 2014-2015 IDEA Grant {D-09-3680-310} Statement of Assurances/Board Certifications that the district administers a district-wide (local) assessment and the district will participate in the National Instructional Materials

Access Center (NIMAC) and the submittal of the Grant Application, which includes funding of:

**Basic:**

Public	\$148,022*
NonPublic	<u>\$ 35,198</u>
	\$183,220

\* **Basic** includes the consortium with West Wildwood in the amount of \$16,494.

**Preschool:**

Public	\$ 3,745
NonPublic	<u>\$ 312</u>
	\$ 4,075

2. On the recommendation of the School Business Administrator, to approve the acquisition of JumpStart NAO Robot-Professional Development for Student Workshop and Choregraphe Software-Site License in the amount of \$21,190 and utilizing funds from the Holly Beach Grant.
3. On the recommendation of the School Business Administrator, to approve the appropriation of the Holly Beach Grant in the amount of \$138,000 as a carryover from the 2013-2014 school year.
4. On the recommendation of the School Business Administrator, to approve the amendment to the 2014-2015 budget for the NonPublic Nursing, Textbook, Technology Aid Allocations and approval of the contracts between North Wildwood Board of Education and Cape Trinity and Wildwood Catholic High School for Non Public Nursing and Technology Grants.

**NonPublic Nursing:**

WCHS	\$16,125.00
Cape Trinity	<u>\$17,073.00</u>
	\$33,198.00

**NonPublic Textbook**

WCHS	\$10,129.00
Cape Trinity	<u>\$10,724.00</u>
	\$20,853.00

**NonPublic Technology:**

WCHS	\$ 5,440.00
Cape Trinity	<u>\$ 5,760.00</u>
-	\$11,200.00

5. On the recommendation of the School Business Administrator, to confirm a contract between the North Wildwood Board of Education and Ricoh for the lease of seven (7) copiers for a monthly amount of \$2,603.82, with the contract

contingent on budgetary funding in the 2015-2016, 2016-2017, and 2017-2018 school years.

6. On the recommendation of the School Business Administrator, to confirm a contract between the North Wildwood Board of Education and Ricoh using US Communities for the lease, service, maintenance and supplies (not paper) of thirty-six (36) Ricoh printers for a monthly amount of \$532.58, with the contract contingent on budgetary funding in 2015-2016, 2016-2017, and 2017-2018 school years.
7. On the recommendation of the School Business Administrator, to approve the Student Assistance contract between the North Wildwood Board of Education and Cape Assist for the 2014-2015 school year in the approximate amount of \$22,400.
8. On the recommendation of the School Business Administrator, to approve the Employee Assistance program between the North Wildwood Board of Education and Cape Assist for the 2014-2015 school year in the amount of \$1,575.
9. On the recommendation of the School Business Administrator, to approve the Salary and Percent allocations on the NCLB, IDEA, and ECPA Grant.

<u>Name</u>	<u>Salary</u>	<u>NCLB</u>	<u>IDEA</u>	<u>ECPA</u>	<u>BUD</u>
M. Rucci	\$90,389	100%			
R. Fuentes	\$54,640	78%-\$42,619	22%-12,020		
J. Conlow	\$34,623	100%			
C. Kobielnik	\$30,592		62%-\$11,002*		38%-19,590
*only aide salary					
Karen Holland	\$59,890			100%	
Kelly Resnick	\$65,165			100%	
K. Matteucci	\$20,011			100%	
L. Sylvester	\$21,345			100%	
J. Comfy	\$17,063	37.5%-NCLB Title IIA			

10. On the recommendation of the School Business Administrator, the transfer of title/ownership of one Xerox copier {XEL557310} to the City of North Wildwood for One (\$1) dollar.
11. On the recommendation of the School Business Administrator, approve a Joint Transportation Agreement for the 2014-2015 School Year between the North Wildwood Board of Education and Lower Cape May Regional School District.
12. On the recommendation of the School Business Administrator, to amend the 2014-2015 Fund 20 Budget:

Chapter 192

Compensatory Education \$ 63,602

Chapter 193

Initial Exam & Classification \$ 20,158

Annual Exam & Classification \$ 7,220

Corrective Speech	\$ 9,719
Supplementary Instruction	\$ 11,771

13. Added: On the recommendation of the School Business Administrator, to approve the Tuition Contract between the North Wildwood Board of Education for the 2014-2015 tuition.
14. Added: On the recommendation of the School Business Administrator, approve the Itinerant Agreement between the North Wildwood Board of Education and the Cape May County Special Services School District for the 2014-2015 School Year.

#### **IV. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve a Beach Awareness Program for a week in September in coordination with Ocean Awareness during the week, with lifeguards supplied for the final day when the children will be on the beach and ocean.
- B. On the recommendation of the Superintendent, to approve the Professional Development Plan for the 2014 – 2015 school year.
- C. On the recommendation of the Superintendent, to approve the Annual Goals:
  1. To reduce the gap between the target performance score and the district proficient percentage on the state assessment in Math.
  2. To reduce the gap between the target performance score and the district proficient percentage on the state assessment in Language Arts/Literacy.
- D. On the recommendation of the Superintendent, to approve the following Mentor Buddy program activities for the new school year:
  - Game Day – September 30 – Media Center
  - School Beautification Project – October 22 – outside school grounds
- E. On the recommendation of the Superintendent, to approve the substitutes and the professional development workshops as listed.

**PERSONNEL, FINANCIAL & CONSENT**

**Motion: Feltwell                      Second: Perloff**

**Voting Yes:**

Michael Brown, Sr.  
James Perloff  
Scott McCracken  
Shannon Feltwell  
Laura Stefankiewicz  
Ronald Golden  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

**V.      CLOSED SESSION**

Authorization of Closed Session to discuss student matters as per N.J.S.A. 10:4-12b (3) and Superintendent evaluation as permitted by N.J.S.A. 10:4-12b (8). at 6:30 pm.

**Motion: McCracken                      Second: Perloff**

**Voting Yes:**

Michael Brown, Sr.  
James Perloff  
Scott McCracken  
Shannon Feltwell  
Laura Stefankiewicz  
Ronald Golden  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

REGULAR MEETING RECONVENED AT 7:05 p.m.

Motion to appoint Parker McCay to handle necessary research, investigation, correspondence, preparation and drafting of documents, conferences in person and by telephone as requested by the North Wildwood Board of Education relative to a student matter.

**Motion: MacDonald                      Second: Perloff**

**Voting Yes:**

Michael Brown, Sr.  
James Perloff  
Scott McCracken  
Shannon Feltwell-abstained  
Laura Stefankiewicz  
Ronald Golden-abstained  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald



Motion to have Solicitor and Superintendent review the possibility of the Yale School at Margaret Mace for one student and solicitor to seek outside advice.

**Motion: Golden                      Second: Flanagan**

**Voting Yes:**

Michael Brown, Sr.  
James Perloff  
Scott McCracken  
Shannon Feltwell-abstained  
Laura Stefankiewicz  
Ronald Golden-abstained  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

## **VI. GOOD OF THE ORDER**

- A. Election Information
- B. Holly Beach Library Association
- C. Superintendent Professional Development Plan
- D. Superintendent Annual Goals

**MOTION TO ADJOURN: @7.06 pm.**

**Motion: Stefankiewicz Second: Zampirri**

All voted in the Affirmative

Respectfully submitted,

John J. Hansen  
School Business Administrator/Board Secretary

## **VII. BOARD INFORMATION**

- A. Cape May School Boards Association – Dinner meeting on Tuesday, September 9, at Avalon Golf Club: Special Education – Best Practices
- B. School Administrator Evaluation Calendar
- C. Grading Your Superintendent
- D. CSA Professional Development Plan
- E. Kelsey Greene Information
- F. Fabio Pawlus Information
- G. Samantha Filangieri Information
- H. Jenna Comly Information
- I. Substitutes for Approval

**VIII. NEXT MEETING**

September 15, 2014      Worksession meeting at 6:00 p.m.

**SUBSTITUTES FOR APPROVAL**

<ul style="list-style-type: none"> <li>• See list of substitutes for approval</li> </ul>
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**WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Neill	Gloucester Co. College	Nutrition Workshop for DC	July 29	Mileage
Trasatti	Gloucester Co. College	Nutrition Workshop for DC	July 29	Mileage
Donlan	EIRC	Climate Control	July 15 & 16	Reg. \$250/Mileage
Morey	ETTC	Improving Student Engagement	August 21	Reg. / Mileage
Sell	ETTC	Improving Student Engagement	August 21	Reg. / Mileage
Donlan	Camden Co. Tech.	Realtime Administrator's Wkshop	August 26	Mileage
Trasatti	Gloucester Co. College	Nutrition Workshop for DC	August 28	Mileage
Trasatti	Gloucester Co. College	Nutrition Workshop for DC	Sept. 23, 2014	Mileage